



## Association for Montessori Meeting Minutes

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*Date | March 2<sup>nd</sup>, 2021 | 7:02PM*  
*Location Zoom- McKinney Elementary*  
*Meeting called to order by Jacqueline Ip*

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### In Attendance

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Jacqueline Ip (Chair, McKinney parent), Daphne Yen (Treasurer, Steves parent), Aliaa Elkhashab (Secretary, Steves parent), Lydia Liu (Webmaster, Steves parent), Sonja Starke (Webmaster, Garden City parent), Winnie Ng (Fundraising, Steves parent), Justine Ross (RAM-PAC Liaison, Steves parent), Doris Lin (Member at Large, Steves parent), Rika Motohashi (Member at Large, Steves Parent), Ivy Ho (McKinney parent), Lisa Galbraith (Steves parent), Trang Nguyen (Steves parent) and Judy Asson (McKinney parent).

### School Administrators

Mrs. Susan Roy, Principal, McKinney Elementary School.

Welcome and chair introduces RAM members

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### Principal's Report

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Mrs. Roy attended on behalf of 3 Montessori Schools and reported the following:

- Busy school term after the holidays.
- Students should have received their mid-term progress report.
- All schools had their parents Zoom conference in February.
- The school district is holding a special public board meeting online on March 10<sup>th</sup> to discuss the possibility of extending transitional learning until the end of June.
- The school district developed surveys for teachers, administrators, EA, students and families focusing on peoples' experiences with learning during the pandemic. The teacher's survey is open until spring break and students survey will take place after spring break followed by the family survey in April.
- McKinney Montessori team met to confirm their Montessori material purchases this year. Teachers were excited to order Montessori material and other supplies and equipment to continue to support learning and their classrooms.
- We are currently planning for the next school year. The Montessori Kindergarten admission draw took place recently and parents have been notified.



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- Completed the 'Foundation Skill Assessment' for students in grade 4 & 7. Transitional learners had the option to take part or be exempt from the assessment.
- Similar to Steves, McKinney is still working on the seismic upgrade.
- Jacqueline: How many kids entering K from the draw? Do we have 3 full K classes?
- At McKinney just under 20 students were accepted unsure about the other 2 schools.

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### Approval of Minutes from Last Meeting

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Last meeting's minutes circulated through Zoom chat and approved.

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### Adoption of Agenda

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Agenda circulated through Zoom chat and accepted.

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### RAM Reports

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#### Chair Report

- Housekeeping items.

#### Treasurer Report and Budget Discussion

- Daphne reviewed financial reports.
- Total Income: \$7k.
- Total Expenses: \$457.
- Balance Sheet total Assets \$46K.

Jacqueline: Due to the pandemic, our Membership numbers have declined by approximately 60% this year compared to the last two years. In April, we need to think about budgeting next year and what would be sustainable during this unprecedented time.

Motion: To accept financial report as presented.

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### Open Issues and New Business

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#### Gift Card Live Draw

- Marasigan family from McKinney won \$50 Gift card of their choice. Congratulations!



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### RAM Classroom Funding

- The three Schools sent pictures on how RAM funding have been used. This is a way for families to be engage and see where their membership and donations have gone to. Some of the pictures and information are displayed in RAM newsletter.
- Mrs. Roy to encourage the admin team to send more pictures to be added to upcoming newsletters.

### Fundraising

- FlipGive is a click through website or App. It works for both directly purchased merchandise or gift cards. Its an ongoing campaign. Join our team on [FlipGive!](#) Or download the app and enter code: YQDJ7F
- Mabel's Labels is another ongoing fundraising opportunity. 20% of the return goes to RAM. Make sure to click sponsor a group and search for "Richmond Montessori". It would be greatly beneficial if you can share it with your network. [Mabel's Labels](#)
- Winnie presentation:
  - For Cobs Bread fundraising (Richmond Centre location) RAM receives 5% of total spending. It continues until the end of the school year, June. Please share with family and friends.
  - Damien's Belgian Waffles: it was successful, sold 105 boxes.
  - Open to additional fundraising ideas and opportunity that are appropriate with current social distancing measures.
- Lydia presentation:
  - Paint Night with virtual art instructor Laura. Cost \$20 per family. Lydia to coordinate timing target Easter long weekend in April. If successful, we will repeat.
  - Beard Papa; 3 options: Cream puffs, Macaron and Cookie cutter kit and dough. Lydia to explore pricing.
- Jacqueline demonstrated Lisa's Cookies Decorating Kit as another fundraising options. Could be a great fundraising option after the pandemic due to distribution challenge.



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Old Business

Social media Update

- Sonja emphasised the importance of creating social media interests through pictures. Using the various fundraising option, if families are willing to share pictures that would definitely create an interest and engage more families in the future. In Facebook, tagging "Richmond Association for Montessori" in any fundraising posts will generate traffic for other parents.

Bursaries

- No bursaries to review yet.

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Next Meeting

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Motion to adjourn was made at 8:09 PM and was passed unanimously.