

Richmond Association for Montessori Meeting Minutes—to be approved at next RAM Meeting

Location: Garden City Elementary School at 7pm on Thursday, April 6th, 2017.

Present: Danny Yee (Chair) April Tanzler (Secretary) Cassandra Chang (Fundraising) Kanny Chow (Treasurer) Justine Ross (Steve's RAM/ PAC Liaison), Jacqueline Ip and Faye Huang.

Absent with regrets: Yolanda Domingo

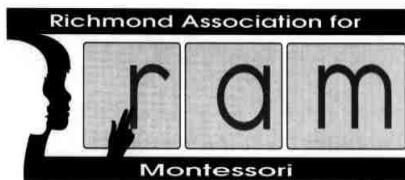
School Administrators: Ms. Lisa Schultz, Principal at Garden City School

Call to Order: 7:03pm

Administration:

- Garden City and Steves will have track meet at Minoru on May 25th, 2017. Mc Kinney date TBA.
- Principals of schools dealing with logistics of fulfilling the Supreme Court ruling regarding class composition and looking at posting new staff positions in May 2017.
- The district has also announced a 10.5 million deficit and now faced with also having to look at where the cuts will be.
- All 3 Montessori School administrators will attend Eagle Harbour Montessori on April 25th, 2017. The goal of this is to observe, looking for ideas and opportunities as this school has a full Montessori program throughout K to Grade 12.
- Most schools are using E-Portfolio. Students will be assessing own self competencies with new curriculum and third term report card self-assessments will be done and included in the report card.
- To be noted that Garden City now has ability to send out mass email.

Motion: To approve the Richmond Association for Montessori (RAM) meeting minutes of January 26, 2017. Moved by Danny Yee, seconded by Jacqueline Ip, motion carried.



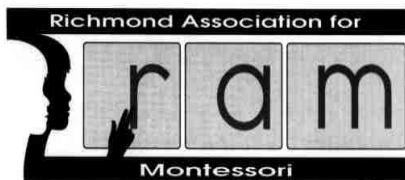
RAM Reports:

Treasurer: Refer to financial handout provided at meeting.

- Not much change to date there is a remaining balance of \$ 10, 030.34 and as previously decided will keep a \$30,000 contingency fund (two-year contingency fund, \$ 15,000 per year to cover all 3 Montessori schools).
- It was discussed that the \$4500.00 for materials allotted by the school district for each Montessori school may not be increased due to the district deficit. At this time, there is no evidence at present that the funding for materials will be cut, however RAM will follow this as this evolves.
- Ms. Schultz indicated that there are some issues with utilizing collaboration time as there is a district shortage of TTOC's.
- At present, there is a cap of \$300.00/ teacher applicant /year, then by the annual deadline if monies are left over the applicant will be reimbursed to the maximum amount allowed per applicant per year. (1st year, \$1000.00, 2nd year \$1200.00 , 3rd year \$1500.00).
- **\$4800.00 remaining for bursary reimbursement after submission deadline of March 3rd, 2017. No other applications were received from other Montessori teachers from the three schools.**
- Ms. Monica Sood (Mc Kinney) requested reimbursement for \$2605 for Year 2 Credential Program. Last meeting RAM approved reimbursement for \$300.00 to Ms. Sood.

Motion: To approve the reimbursement of \$900.00 to Ms. Monica Sood. Moved by Danny Yee, seconded by Kanny Chow, motion carried.

- Ms. Gondouvas (Steves) was reimbursed \$300.00 as per the last RAM meeting after the receipt was submitted to RAM for AM 2 online Master's Program.



Motion: To approve the reimbursement of \$ 700.00 to Ms. Gondouvas. Moved by Danny Yee, seconded by Jacqueline Ip, motion carried.

- At the Annual General Meeting (AGM) , RAM will call to approve a motion to distribute the remaining bursary funds.
- **This is the final call for bursaries before the AGM.**
- RAM discussed amending current bursary policy for the 2017/2018 school year at the AGM.
- Received correspondence that Manoah Steves re: collaboration time Oct 31, 2016 to January 12, 2017. 6 TTOC's = approximately \$3600.00, Montessori materials = \$ 1720.00 and observational coverage. Total\$ 6268.25.
- Background: Each school is allotted \$ 5000.00 per year for collaboration time +/- materials (that are above what the school district will cover). Steves had a large carry over of funds from the previous year.

Motion: Pending investigation of what has already been paid out to Manoah Steves, RAM will reimburse the school \$ 5000.00 and the remainder of the balance will be discussed at the AGM if applicable. Motion moved by Danny Yee, seconded by Kanny Chow, motion carried.

New Business:

- RAM received an email message from Ms. Karen Leung from McKinney. She has received an Artist in Class Grant and has asked RAM for financial support as part of the grant requires 30% sponsorship. This would equate to approximately \$ 1500.00. RAM discussed if this would fall under the bursaries but decided that it does not and that it would be part of the allotted \$5000.00 per school for collaboration and materials.

Motion: To pre- approve the amount of \$1500.00 to Ms. Karen Leung for the Artist in Class Grant pending consent from the McKinney school administration that



**this payment will be deducted from their \$ 5000.00 annual allotment from RAM.
Moved by Danny Yee, seconded by Justine Ross, motion carried.**

Fundraising:

- Cassandra Chang reported that organizing the annual Pub Night fundraiser has been difficult as local pubs have not been responsive.
- Looking at a different venue, perhaps a comedy club like Yuk Yuk's.
- No fundraiser for now before the end of this school year but considering hosting a fundraiser in Fall 2017. Will discuss further at the AGM.

Website:

- The budget and financial reports will be posted on the RAM website for transparency.

****Next Meeting will be the Annual General Meeting at
Manoah Steves Elementary School on June 1st at 7:00pm****

Meeting adjourned: 8:25pm